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NERC is an equal opportunity provider and employer.
INTRODUCTION

During Fiscal Year 2008 NERC celebrated its 20th Anniversary. In celebration of the event, an overview of the history of NERC was published, and a celebration held in its honor. The history of NERC and its accomplishments is an impressive one, including dozens of innovative projects and demonstrating true leadership in the recycling and recycling market development fields.

NERC remains a dynamic organization with a variety of active grant and contract funded projects underway, as well as semi-annual conferences, several listservs, a website that is visited more than a 100,000 times per year, and actively involved Directors and Advisory Members - and, of course, an exceptional staff that makes all of NERC’s achievements possible.

I ORGANIZATION

A. Board of Directors

Connecticut: Robert Isner
Connecticut Department of Environmental Protection

Delaware: Jim Short
Delaware Department of Natural Resources

Maine: George MacDonald
Maine State Planning Office

Massachusetts: Peggy Harlow
Massachusetts Department of Environmental Protection

New Hampshire: Don Maurer
New Hampshire Department of Environmental Services

New Jersey: Guy Watson
New Jersey Department of Environmental Protection

New York: Jeffrey Schmitt
New York Department of Environmental Conservation

New York: Brenda Grober
New York Empire State Development

Pennsylvania: Ken Reisinger
Pennsylvania Department of Environmental Protection

Rhode Island: Sarah Kite
Rhode Island Resource Recovery Corporation

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Vermont: Carolyn Grodinsky
Vermont Agency of Natural Resources

Each state has only one vote, although there may be more than one member of the Board from each state.

**B. Officers of NERC**

President – Brenda Grober, New York Empire State Development

Vice-President - Jim Short, Delaware Agency of Natural Resources and Environmental Control

Treasurer – Don Maurer, New Hampshire Department of Environmental Services

Secretary - Lynn Rubinstein, Executive Director NERC

**C. Staff**

NERC’s staff was:
- Lynn Rubinstein, Executive Director
- Mary Ann Remolador, Assistant Director
- Athena Lee Bradley, Projects Manager
- Patricia Dillon, Program Manager
- Moon Morgan, Office Manager

At the beginning of the Fiscal Year, Office Clerk Deb Schiller left the position and we elected not to refill it at this time.

**D. Advisory Members**

During FY 2008, there were 42 Advisory Members, a 13% increase from the previous fiscal year.

To achieve its mission, NERC invites and supports an open dialogue and information exchange with any party that shares its commitment to environmental sustainability by promoting source and toxicity reduction, recycling, and the purchasing of environmentally preferable products and services. Any interested person, association, organization, agency, or business may join NERC as a non-voting Advisory Member. Advisory Members are invited to participate in Board of Directors meetings, workshops, subcommittees, and working groups. In addition, Advisory Members are highlighted on the [NERC website](#) and at NERC conferences. They also enjoy discounted registration fees for NERC conferences.

Appendix C contains a complete listing of FY 2008 Advisory Members.
II CONTRACT FUNDED PROJECTS

A. Toxics in Packaging Clearinghouse

NERC continued to provide administration and staffing to the Toxics in Packaging Clearinghouse (TPCH). TPCH is a membership organization, with ten state members: California, Connecticut, Illinois, Iowa, Minnesota, New Hampshire, New Jersey, New York, Rhode Island, and Washington. In addition, the Steel Recycling Institute, American Chemistry Council, the Society of Glass and Ceramic Decorators, and the Paper Recycling Coalition are advisory members of TPCH. TPCH staff augmented membership dues with a grant from the U.S. EPA, which is summarized in Section III of this report. This grant allowed TPCH to substantially increase outreach to the regulated community, heightening the visibility of toxics in packaging issues, and conduct further screening tests on retail packaging to assess compliance with state toxics in packaging laws.

TPCH highlights in FY08 included:

- Received press coverage in over 30 online and print publications for its June 2007 report, *An Assessment of Heavy Metals in Packaging*.  
- Witnessed a 75 percent increase in unsolicited inquiries to the Clearinghouse requesting information on state toxics in packaging laws.  
- Received a $50,000 Supplemental Environmental Project from the California Department of Toxic Substances Control for providing information that led to nation’s first settlement with monetary penalties attached for packaging that violated state toxics in packaging laws.  
- Initiated a second test program with funding from US EPA, screening over 400 packages for the presence of four heavy metals regulated by state toxics in packaging laws using a portable x-ray fluorescence (XRF) analyzer.  
- Initiated dialogues to promote voluntary corrective actions with over 30 companies with potentially non-compliant packages identified in the XRF screening program.  
- Developed and posted on the TPCH website four new industry outreach documents.  
- Made presentations at three national events: the Sustainable Packaging Coalition Spring Meeting (April, 2008); the U.S. EPA Resource Conservation Challenge Web Academy (December, 2007); and the Environmental Summit (May, 2008).  
- Expanded membership to include the State of Washington.

Project Lead: Patricia Dillon

B. New York State’s Recycling Markets Database

NERC is engaged in a five-year contract with Empire State Development’s Environmental Services Unit (ESU) to update and expand its recycling markets
database. The intent of this interactive, on-line database is to help users locate outlets for materials that can be reused, recycled, or composted. The database provides exposure for recycling and reuse businesses and helps end markets for recovered materials in and around New York State to access the raw materials needed for production. This database allows users to search for brokers, processors/recyclers, manufacturers, reuse organizations, compost operations, re-manufacturers, or other recycling-related service providers by material type within specific geographic regions. This information is being compiled and maintained by NERC under the direction of ESU.

An Email Bulletin article was published in May.

Project Lead: Athena Lee Bradley

**C. Debris Management for Households and Small Businesses**
NERC was awarded a contract with EPA to develop a resource guide for individuals and small businesses about managing waste after a natural disaster. The information is presented in a simple format, organized by material type (such as furniture, computers, carpet, books, paint, etc.). Depending on the material type, there is a brief guidance on “pre-disaster” preparedness, such as, turning off appliances prior to a storm, etc.; “recovery” options, including cleaning recommendations, mold removal, etc. and ‘recycling or proper disposal’ options. A special emphasis is on the importance of keeping materials segregated for recycling (e.g., metal appliances and computer monitors), for mulching (clean wood and yard debris), or for hazardous materials collection (paint, solvents, etc.).

An Email Bulletin article about the project was published in December 2007:
- Debris Management for Households & Small Businesses

Project Lead: Athena Lee Bradley

**D. Rhode Island Environmentally Preferable Purchasing Project**
NERC was awarded a contract by the Rhode Island Resource Recovery Corporation to provide them with critical information on the necessary steps for developing a statewide Environmentally Preferable Purchasing Program.

Efforts in FY 2008 focused on identifying the appropriate contacts in the Rhode Island Resource Recovery Corporation, Rhode Island Department of Environmental Management, and the Department of Administration to participate in the project.

Project Lead: Mary Ann Remolador

**E. Environmental Benefits Calculator**
The NERC Environmental Benefits Calculator is an easy-to-use tool that generates estimates of environmental benefits of a study area (such as a town or business) based on the tons of materials source reduced, reused, recycled, composted, landfilled, or incinerated (including WTE). The Calculator is available for free on the NERC Web site.

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and is usable by any U.S. state, region, county, town, institution, school, college, or business.

With assistance from a Connecticut Supplemental Environmental Penalty (SEP), NERC is updating the formulas, references, and other information in the calculator. NERC provided a presentation and trainings on the use of the calculator:

- Connecticut Solid Waste Management Advisory Committee.
- Connecticut Solid Waste Management Advisory Committee, Increasing Source Reduction and Recycling Rates Subcommittee and Connecticut Department of Environmental staff.

Project Lead: **Athena Lee Bradley**

**F. Recycling Economic Information Study Update**

DSM Environmental was hired to conduct an update of the [2000 Recycling Economic Information Study](#). Five states committed to participate in the project: Delaware, Maine, Massachusetts, New York, and Pennsylvania. The update is in progress and results are expected to be published in the fall of 2008.

## III GRANT FUNDED PROJECTS COMPLETED

### A. Completed Projects

Two grants were completed during Fiscal Year 2008:

- USDA Multi-Part Project
- Promoting Source Reduction and Increasing the Use of Recycled Materials through the Green Procurement of Electronics – EPA Region 1

#### 1. USDA Multi-Part Project

This grant supported the following three projects:

- **a. EPP Peer-to-Peer Project**

  This project developed and implemented a pilot Environmentally Preferable Purchasing (EPP) program for rural businesses in Maine, New Hampshire, and Vermont, including business-to-business mentoring. A guidance document was published entitled [Guide to Environmentally Preferable Products Purchasing Peer-to Peer Business Mentoring](#).

  Project Lead: **Mary Ann Remolador**

- **b. Rural Special Events Recycling**

  The purpose of this project was to provide technical assistance to six special events in rural Maine, New Hampshire, and Vermont. A guidance document published to promote recycling at special events: [Best Management Practices Guidebook for Special Event-Generated Waste in Rural Communities](#).

  Project Lead: **Mary Ann Remolador**
c. Managing Unwanted Medications

The purpose of the project was to design, implement, and document pilot unwanted medication collection in Maine, Massachusetts, New Hampshire, and Vermont; and to write a guidance document for holding rural unwanted medication collection events in conjunction with household hazardous waste events. A guidance document was published entitled *Holding an Unwanted Medication Collection as Part of a Household Hazardous Waste Event*.

Project Lead: Lynn Rubinstein

2. EPA New England - Promoting Source Reduction and Increasing the Use of Recycled Materials through the Green Procurement of Electronics

The goal of this project was to promote source reduction and increase the use of recycled materials through the environmentally preferable purchasing of computers by public and private sector institutional purchasers. NERC promoted the use of the Electronic Product Environmental Assessment Tool (EPEAT™) by institutional purchasers in EPA Region I through teleconferences, presentations, website resources, individual technical assistance, and demonstrations of the environmental benefits of purchasing EPEAT™-qualified products. A final report, including a report of the environmental impact of the use of EPEAT™-products was published: *Green Procurement of Electronics in the New England States: NERC's Outreach Campaign to Promote EPEAT™ - Final Report*.

Project Leads: Patricia Dillon and Lynn Rubinstein

B. Ongoing Grant Funded Projects

There were eight ongoing grant funded projects.

1. EPA Region III - Promoting Source Reduction and Increasing the Use of Recycled Materials through the Green Procurement of Electronics

The goal of this project is to promote source reduction and increase the use of recycled materials through the environmentally preferable purchasing of computers by public and private sector institutional purchasers. NERC is promoting the use of the Electronic Product Environmental Assessment Tool (EPEAT™) by institutional purchasers in EPA Region III through teleconferences, presentations, website resources, a dedicated listserv, individual technical assistance, and demonstrations of the environmental benefits of purchasing EPEAT™-qualified products.

NERC made two presentations about the green procurement of electronics this Fiscal Year:

- Maryland Healthy Hospitals
  At a meeting with approximately 25 individuals representing hospitals in Maryland, NERC made presentations about EPEAT™ and about the Electronics Environmental Benefits Calculator.

- National Teleconference

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In September, a teleconference was presented that explained and demonstrated the use of the Electronics Environmental Benefits Calculator (EEBC) and how provides estimates of the impact of purchasing EPEAT™-registered products. A PowerPoint presentation was developed for the teleconference and posted on the NERC website.

130 people participated in the call. To publicize the teleconference, a listserv announcement was distributed, and an announcement distributed to the NERC Email Bulletin list. An article also appeared in the NERC Email Bulletin.

Two key web-based resources were updated for this project.
- General information fact sheet - EPEAT™: A Purchasing Tool, and
- Introductory PowerPoint - Electronic Product Environmental Assessment Tool (EPEAT™): Overview Presentation

Two Email Bulletin articles were published about this project:
- How to Use the New Electronics Environmental Benefits Calculator – Free Teleconference
- Calculating the Benefits of Purchasing, Reusing, & Recycling Computers Teleconference - Digital Recording Available

Project Leads: Patricia Dillon and Lynn Rubinstein

2. USDA Rural Utility Service - Solid Waste Management Grant - Recycling Makes Sen$e – Town, School, and Business Recycling Project

This is a recycling awareness project being implemented in nine of the ten Northeast states (Connecticut, Delaware, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont). The goal of this project is to increase reuse and recycling by businesses, schools, and municipal offices in rural towns. This project includes presenting the Recycling Makes Sen$e workshops and providing direct technical assistance to three entities in each participant town.

A companion piece to the workshop is the Recycling Makes Sen$e Guide, also developed by NERC. The Guide outlines a step-by-step approach to starting or expanding a recycling program at the workplace. The Guide, workshop PowerPoint presentation, and town- and state-specific recycling resources are provided to workshop attendees on a CD and are available on NERC’s website. These materials are referred to as the Recycling Makes Sen$e Toolkit.

Efforts in FY 2008 focused on developing the Guide and the PowerPoint presentation, organizing and presenting 17 workshops, providing technical assistance to 38 entities, organizing two additional workshops, and posting all of the project materials on NERC’s website. In addition, the Recycling Business Assistance Guide and the Market Resources for Recycling Industries were updated. NERC also made presentations about the Recycling Makes Sen$e Toolkit at the following events:
- Vermont Recycling Coordinator’s Monthly Meeting
- Association of New Jersey Recyclers Annual Meeting

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• New York Federation Solid Waste Conference
• Northeast Resource Recovery Association Conference
• SWIX Southeast Recycling Conference
• Recycling Alliance of Texas Recycling Summit

Two articles were published in NERC’s Email Bulletin to promote the project and accompanying materials:

• NERC Town & Business Recycling Project is Underway, and
• Recycling Makes Sen$e Web Page Launched

Project Lead: Mary Ann Remolador

3. EPA – State Electronics Challenge
The goal of this project is to improve the life cycle management of electronic equipment by adapting and replicating the Federal Electronics Challenge program for state, regional, and local governments. The pilot demonstration of the State Electronics Challenge (SEC) promotes:

• Environmentally preferable purchasing of electronics using the Electronics Product Environmental Assessment Tool (EPEAT™)
• Improved operations and maintenance of equipment (e.g., power management)
• Reuse and donation programs
• The recycling of electronic equipment.

This project will quantify the environmental benefits of improving the life cycle management of electronics by applying the EPA Electronics Environmental Benefits Calculator. Finally, the project will provide recommendations, and a template for ramping up the pilot State Electronics Challenge to a nationwide program, including its long-term financial sustainability.

During FY 2008 several milestones were achieved:
• In October 2007, the SEC was officially launched; the website was posted and recruitment efforts began to sign up SEC Partners.
• Even before that, however, the Energy and Environment Committee of the Council of State Governments/Eastern Regional Conference adopted a resolution endorsing the SEC and encouraging state, regional, and local government to join as Partners. Meetings in New Hampshire resulted in the State of New Hampshire joining as the first SEC Partner.
• Sixteen (16) Partners joined
  ▪ State of New Hampshire
  ▪ NJ Department of Environmental Protection
  ▪ VT Agency of Natural Resources
  ▪ State of Maine
  ▪ RI Department of Environmental Protection
  ▪ Northeast Kingdom Waste Management District
- City of Providence, Rhode Island, City Hall
- City of Providence, Rhode Island, Public Safety Complex
- Centre County Solid Waste Authority
- Franklin County Solid Waste District
- City of Providence, Rhode Island, Public School Department
- New York Department of Environmental Conservation
- SUNY Fredonia
- City of Keene, New Hampshire
- Buffalo State College, New York
- Town of Gill, Massachusetts

- Two SEC Partner Only Teleconferences were held
  - Greening Electronics Procurement with EPEAT™
  - Power Management: Strategies for Energy-Efficient Use of Computers & Other Plug-Load Equipment

- Plans were made for the first annual Partner recognition event in August 2009 at the Council of State Governments/Eastern Regional Conference annual meeting

- Presentations were made about the SEC were made to the following organizations:
  - National Recycling Coalition
  - New York IT Greening Conference
  - International Council for Local Environmental Initiatives (ICLEI) Webinar

ICLEI members are municipalities that make a commitment to environmental sustainability. Approximately 20 individuals participated on the call.
  - Massachusetts Environmentally Preferable Purchasing Vendor Fair

The SEC website is a comprehensive resource about the SEC and has been regularly updated and expanded throughout the year. The resources are available to everyone.

Several Email Bulletin articles were published about this project:
- Northeast State Electronics Challenge Website
- Northeast State Electronics Challenge Launched
- State of New Hampshire Signs Up as First NSEC Partner
- State Electronics Challenge – Introductory PowerPoint Available
- State Electronics Challenge Informational Calls Scheduled – November & December
- NERC Presents at NRC Congress
- Find out about the State Electronics Challenge – Free Teleconference
- New Jersey DEP & Vermont ANR are the Newest SEC Partners
- Maine Joins as State Electronics Challenge Partner
- And Two New State Electronics Challenge Partners Makes Six!
- First Pennsylvania State Electronics Challenge Partners Makes Six!
- State Electronics Challenge Schedules Its First Partner-Only Teleconference: Purchasing Green
- Several Firsts for the State Electronics Challenge
- Next SEC Partners Only Teleconference - Power Management
- SUNY Fredonia and City of Keene, NH, Join State Electronics Challenge

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How to Decrease Power Usage by Computers and Other Electronics

Project Leads: Lynn Rubinstein and Patricia Dillon

4. Community Pharmacy Foundation – Unwanted Medications
NERC has been working with retail pharmacies around the United States to encourage the development of unwanted medication collections and to assist in their implementation. Four collections were held this year:
- Ukrop’s Super Markets – Richmond, Virginia
- Big Y Pharmacy – Tolland, Connecticut
- CVS Pharmacy – Windsor, Connecticut
- Eaton Apothecary – Wellesley, Massachusetts

Case studies were published and posted for each of these pilots.
- Ukrop’s Super Markets, Richmond, VA
- Big Y Pharmacy, Tolland, CT
- CVS Pharmacy, Windsor, CT
- Eaton Apothecary, Wellesley, MA

These pilots resulted in the diversion of 256 gallons of medication from 195 individuals; averaging 1.3 gallons per person.

In addition, discussions were held with Wal-Mart and pharmacies in California, Idaho, Minnesota, New York, Pennsylvania, and West Virginia. As a result of NERC’s national leadership on this topic, we regularly receive requests for assistance and guidance about organizing unwanted medication collections.

Several presentations were made to promote unwanted medication collections:
- Professional Recyclers of Pennsylvania Annual Conference
- Connecticut/Massachusetts New England Pharmacists Association
- Eaton Apothecary Continuing Education Series

There were three Email Bulletin articles published about the project:
- In-pharmacy Unwanted Medication Collection Case Studies Posted
- Upcoming Unwanted Medication Collections
- Biggest Medication Collection Yet – 122 People & 180 Gallons!

Project Lead: Lynn Rubinstein

5. EPA New England – Outreach and Screening to Promote Reduction of Toxic Heavy Metals in Packaging
The goal of this project is to reduce the amount of toxic heavy metals, particularly lead, cadmium, mercury, and hexavalent chromium, entering the solid waste stream in New England by preventing the introduction of these metals into packaging at the source. Under this grant, TPCH screened over 400 packages, made up of over 600 packaging components, for the presence of four heavy metals restricted by state toxics in
packaging laws. The results of the XRF screening were used: 1) to initiate dialogues with over 30 companies selling and distributing potentially non-compliant packages; 2) to identify areas for targeted education and outreach to industry; and 3) to detect trends in the presence of toxics in packaging, compared to the initial TPCH screening project in 2005/2006.

TPCH also developed, posted on its website, and disseminated several new outreach documents, including:

- Quality Assurance Considerations for Toxics in Packaging
- Sector-Specific Toxics in Packaging Fact Sheets for
  - Home Furnishings Industry
  - Shopping, Mailer, and Produce Bags
  - Overview for Packaging Supply Chain

The final report for this project will be available in spring 2009.

Project Lead: Patricia Dillon

6. USDA - Manure Management Education

The Manure Management Education Project assists small and hobby farmers/livestock owners to understand and adopt best management practices for handling and using manure. Free manure management workshops were held in New Jersey and New Hampshire, and workshops will be offered in Vermont in the fall of 2008. Technical assistance in manure management is provided to workshop participants. The goal of the project is to decrease water pollution and enhance solid waste management by promoting the proper management of manure on small and hobby farms.

Resources developed through the Manure Management Project:

- Manure Management Handbook for Small and Hobby Farms
- General Toolkit Resources
  - Quick Reference Guide
  - Sources and Additional Resources
  - Manure Generation Calculator
- Additional Toolkit Resources are also included in the CD Toolkits and on the NERC Website for download.

Workshops:

Salem County, New Jersey

Eight workshops were held with a total attendance of 193 people.

- March 25, 2008, Town Offices in Lower Alloways Creek.
- March 26, 2008, Salem County Utilities Authority in Alloway: a special workshop targeting health department and recycling coordinators.

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• March 27, 2008, Elmer Grange in Elmer: a special “Manure Management Basics for All Types of Livestock” was held in conjunction with the Salem County 4-H Livestock Group.
• March 28, 2008, Cedar Lane Feed in Upper Pittsgrove.
• March 29, 2008, Cowtown Cowboy Outfitters in Pilesgrove.
• March 29, 2008, Dolbow Farm in Mannington.

Rockingham, Carroll, and Merrimack Counties, New Hampshire
Four workshops were held with a total attendance of 125 people.
• May 17, 2008, Newton Town Hall, Newton, co-sponsored by the New Hampshire Horse Council & the Newton Conservation Commission.
• May 17, 2008, Griffinbrook, Ltd., Candia, co-sponsored by the New Hampshire Horse Council & the Candia Conservation Commission.
• May 19, 2008, Canterbury Town Hall, Canterbury, co-sponsored by the New Hampshire Horse Council & the Canterbury Conservation Commission.
• May 20, 2008, Remick Museum in Tamworth, co-sponsored by the Carroll County Small and Beginner Farmer Network.

Workshop topics included storage, land application, composting, manure marketing, and more. Specifics for all livestock — horses, cows, goats, sheep, llamas, pigs, chickens, and rabbits — were presented. Best management practices specific to each state was also provided.

Several Email Bulletin articles relating to the project were written, along with press releases and a newspaper ad promoting the workshops:

• Grant for Manure Management Education.
• NERC Offers Manure Management Workshops in New Jersey
• Manure Management Workshops for Hobby Farms

Project Lead: Athena Lee Bradley

7. EPA New England - Diverting Special Event Food Waste to Commercial Composting
In this three year project, NERC is conducting food waste composting pilots at special waste events in four states: Connecticut, Massachusetts, New Hampshire, and Vermont.

This unique undertaking involves the participation of NERC staff, state representatives, special event organizers, haulers, and compost processors to carryout the project. For each pilot event NERC will develop a “food waste management plan” and provided training and implementation of the plan. The results of the pilots will be analyzed and documented in a Guidance Document; thereby presenting a unique technical resource for future special events to implement food waste diversion programs.

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In April 2008, a pilot composting event was conducted with the help of the Massachusetts Department of Environmental Protection (MassDEP), the New Hampshire Department of Environmental Services, and Earthtenders Organics Recycling. Food waste was collected for composting at the Hallsmith-Sysco Food Show in Manchester, New Hampshire. The event featured 160 booths, with approximately 1,500 people in attendance. More than 1,750 pounds of food and paper wastes were collected. Volunteers from the New Hampshire Food Bank also collected more than 1,650 pounds for redistribution to needy families.

A second food waste composting pilot was also held in April at the Seaport World Trade Center in Boston. NERC collaborated with the MassDEP to collect more than 2,800 pounds of food and paper wastes for composting at the Hallsmith Sysco Food Show. Approximately 1,300 people attended the event. The event featured 178 booths.

Several Email Bulletin articles were developed for the project, along with press releases to announce the food waste composting pilots:

- **Grant - Diverting Special Event Food Waste to Commercial Composting**
- **Special Event Food Waste Diversion Pilot held in New Hampshire**
- **2,800 Pounds of Food Waste Diverted**

Project Lead: **Athena Lee Bradley**

8. **EPA - Creating a National Reuse Marketplace**

NERC received a national grant to develop a model web-based search mechanism that would allow the materials on eight Materials Exchanges to be easily accessible from one website. This model could then be used by Exchanges throughout the country to make it easier for customers seeking materials.

Efforts in FY 2008 focused on identifying the appropriate web consultant to work with NERC on this project and modifying the original work plan and timeline.

Project Lead: **Mary Ann Remolador**

IV. **MEMBERSHIP DUES FUNDED PROJECTS & EVENTS**

A. **Conferences and Board Meetings**

More than 125 individuals participated in the two conferences that were held in FY 2008. Both conferences were held in Northampton, Massachusetts. The Spring Conference included a celebration of NERC’s 20th Anniversary and included a special overview of its accomplishments, as well as a special party. Many people instrumental in NERC’s development and successes joined in the celebration. A photo montage of the evening was posted on the NERC website.

The Board of Directors held three meetings, including a day-and-a-half planning meeting. Minutes from these meetings are posted on NERC’s website:

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NERC received generous sponsorship support for both of the conferences. Appendix B lists these sponsors.

**B. Environmentally Preferable Products Listserv (EPPnet)**

In 1998, NERC established EPPnet, the Environmentally Preferable Products Listserv, which provides a communication vehicle for private and public procurement officials and advocates. The list had 398 subscribers at the end of this fiscal year, a decrease of approximately 7% from the previous year.

The listserv provider was changed this year, resulting in improved service to users. EPPnet is the only national listserv dedicated to the topic of environmentally preferable purchasing. EPPnet enables users to easily and immediately share product specifications, vendors, prices, strategies for achieving recycled product procurement goals, and federal procurement policies. The EPPnet Archive is an on-line searchable database that stores the messages posted on EPPnet. The Listserv and Archive are accessible only to approved subscribers.

**C. Website**

The NERC website continues to be one of the organization’s most effective outreach and education tools. In October, a long-awaited re-design and move to a new server host was completed. As part of that move, the maintenance of the website became staff responsibility. Previously, NERC had outsourced this work.

NERC strives to further enhance the utility of the website to members and the public by continually updating the site, including publications and links. The site was visited an average of 9,000 times a month in FY 2008.¹

**D. Email Bulletin**

This monthly electronic newsletter continues to receive very positive feedback. The Bulletin is published 11 times a year and had 625 subscribers at the close of this Fiscal Year 2008. The overall subscriber figure decreased from last year, but this is not a “true” decrease in subscribers. Rather the figure is a result of changing the listserv provider to a new server that is providing reports that are more accurate. On average, two to three new subscribers join the Bulletin each month.

The Bulletin is used to promote NERC events and activities, to release new publications, and to provide state updates and articles of general interest. It is posted and archived on the NERC website.

¹ This is a decrease over the previous fiscal year. With the change in the server host, the data collection system modified and thus it is not appropriate to put much weight on this difference.

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E. Newspaper Publishers’ Agreement

No data was collected or reported on the Newspaper Publishers’ Agreement. An agreement was reached a year ago between NERC and the Newspaper Association of America (NAA) that due to the stability of the data reported over the past five years, progress reports on the Newspaper Publishers’ Agreement would be biennial. The next report will be for calendar year 2007, with data collection occurring in FY09.

The Northeast Newspaper Publishers’ Agreement has been in place since the fall of 2001. It establishes a goal of increasing usage of recycled content newsprint in the region and achieving a minimum recycled content of 27%. As of calendar year 2005, the average recycled content of the signatories was 32.6%.

There are 13 original signatories to the Northeast Newspaper Publishers’ Agreement:

- Bangor Daily News
- Dow Jones and Company, Inc.
- Gannett Company, Inc.
- Hartford Courant
- The Journal Register Company
- Massachusetts Newspaper Publishers Association
- Media News Group
- New York Times
- North Jersey Media Group
- Providence Newspapers – Belo Corporation
- Newark Star Ledger
- Syracuse Newspapers
- Tribune Company

V PUBLICATIONS & WEB RESOURCES POSTED OR UPDATED²

Six (6) Web pages/documents were updated and 106 new documents were posted to NERC’s website. Among these were the following:

1. (updated) State Agency’s Program Contacts
2. (updated) State Agency web pages. See individual state member websites.
3. (updated) Environmental Benefits Calculator
4. (updated) Electronic Product Environmental Assessment Tool (EPEAT™): Fact Sheet
5. (updated) Electronic Product Environmental Assessment Tool (EPEAT™): Overview Presentation
6. (updated) State Electronics Challenge – Northeast Pilot Introduction
7. (new) Email Bulletin – 11 issues
8. (new) FY 2008 Operating Plan

² In addition to the primary NERC website, the Toxics in Packaging Clearinghouse and State Electronics Challenge websites are hosted by NERC. This report does not reflect activity on those dedicated sites.

NERC is an equal opportunity provider and employer.
9. (new) FY 2007 Annual Report
11. (new) A History of NERC
12. (new) NERC's 20th Anniversary Celebration
13. (new) Presentations from the Fall 2007 and Spring 2008 Conferences (25 documents in the members-only area of the NERC website)
14. (new) Recycling Toolkit for Businesses, Schools, and Municipal Offices (41 documents)
15. (new) Carpet Recycling Infrastructure in the Northeast
16. (new) Anaerobic Digestion of Food Waste, California, March 2008
18. (new) Manure Management Education (15 documents)
19. (new) Unwanted Medications Collection Case Studies:
   • Big Y, Tolland, CT
   • CVS, Windsor, CT
   • Eaton Apothecary, Wellesley, MA
   • Ukrop’s Super Markets, Richmond, VA
22. (updated) Market Resources for Recycling Industries

In October 2007, NERC launched the State Electronics Challenge website as part of a grant-funded project.
## F. Presentations
NERC staff made almost 50 presentations covering the following issues/areas:

<table>
<thead>
<tr>
<th>Event</th>
<th>Presentation Title</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>July 2007</strong></td>
<td></td>
</tr>
<tr>
<td>Professional Recyclers of Pennsylvania Annual Conference</td>
<td>Collecting Unwanted Medications: The Legal and Safe Way</td>
</tr>
<tr>
<td><strong>August 2007</strong></td>
<td></td>
</tr>
<tr>
<td>Recycling Alliance of Texas Recycling Summit</td>
<td>Recycling Makes Sen$e Toolkit</td>
</tr>
<tr>
<td><strong>September 2007</strong></td>
<td></td>
</tr>
<tr>
<td>National Recycling Coalition</td>
<td>Northeast State Electronics Challenge</td>
</tr>
<tr>
<td>Sherman Elementary School (CT), in partnership with the Town of Sherman, the Connecticut Department of Environmental Protection (CT DEP), and the Housatonic Resources Recovery Authority</td>
<td>Recycling Makes Sen$e</td>
</tr>
<tr>
<td>The Hotchkiss School, Lakeville, CT, in partnership with the Towns of Sharon and Salisbury, CT and the CT DEP</td>
<td>Recycling Makes Sen$e</td>
</tr>
<tr>
<td>NERC National Teleconference</td>
<td>Electronics Environmental Benefits Calculator</td>
</tr>
<tr>
<td>Greensboro, Vermont</td>
<td>Recycling Makes Sen$e Workshop</td>
</tr>
<tr>
<td>Barton, Vermont</td>
<td>Recycling Makes Sen$e Workshop</td>
</tr>
<tr>
<td><strong>October 2007</strong></td>
<td></td>
</tr>
<tr>
<td>Connecticut/Massachusetts New England Pharmacists Association</td>
<td>Collecting Unwanted Medications: The Legal and Safe Way</td>
</tr>
<tr>
<td>Massachusetts Environmentally Preferable Purchasing Vendor Fair</td>
<td>State Electronics Challenge</td>
</tr>
<tr>
<td>Stanhope Borough, NJ</td>
<td>Recycling Makes Sen$e Workshop</td>
</tr>
<tr>
<td>Andover Township, NJ</td>
<td>Recycling Makes Sen$e Workshop</td>
</tr>
<tr>
<td>Hardyston Township, NJ</td>
<td>Recycling Makes Sen$e Workshop</td>
</tr>
<tr>
<td>Canton Borough, PA</td>
<td>Recycling Makes Sen$e Workshop</td>
</tr>
<tr>
<td>Northumberland County, PA</td>
<td>Recycling Makes Sen$e Workshop</td>
</tr>
<tr>
<td><strong>December 2007</strong></td>
<td></td>
</tr>
<tr>
<td>EPA Resource Conservation Challenge Web Academy</td>
<td>Toxics in Packaging: It’s Still An Issue</td>
</tr>
<tr>
<td>Georgetown, DE</td>
<td>Recycling Makes Sen$e Workshop</td>
</tr>
<tr>
<td>Newport, DE</td>
<td>Recycling Makes Sen$e Workshop</td>
</tr>
<tr>
<td><strong>February 2008</strong></td>
<td></td>
</tr>
<tr>
<td>Connecticut Solid Waste Management Advisory Committee, Increasing Source Reduction and Recycling Rates Subcommittee</td>
<td>Recycling Makes Sen$e</td>
</tr>
<tr>
<td>Vermont Recycling Coordinator’s Monthly</td>
<td>Recycling Makes Sen$e</td>
</tr>
</tbody>
</table>

NERC is an equal opportunity provider and employer.
<table>
<thead>
<tr>
<th>Meeting</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SWIX Southeast Recycling Conference</td>
<td>Recycling Makes Sen$e Toolkit for Towns, Businesses, and Schools</td>
</tr>
<tr>
<td>SWIX Southeast Recycling Conference</td>
<td>ABCs of Grantwriting from a Grantee’s Perspective</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>March 2008</strong></td>
<td></td>
</tr>
<tr>
<td>Mannington, NJ, co-sponsored with Rutgers Cooperative Extension of Salem County (NJ)</td>
<td>Manure Management Workshop</td>
</tr>
<tr>
<td>Town Offices in Lower Alloways Creek, NJ</td>
<td>Manure Management Workshop</td>
</tr>
<tr>
<td>Salem County Utilities Authority in Alloway, NJ</td>
<td>Manure Management Workshop</td>
</tr>
<tr>
<td>Town Offices of Oldsman, NJ</td>
<td>Manure Management Workshop</td>
</tr>
<tr>
<td>Elmer Grange in Elmer, NJ, in conjunction with the Salem County 4-H Livestock Group</td>
<td>Manure Management Workshop</td>
</tr>
<tr>
<td>Cedar Lane Feed in Upper Pittsgrove, NJ</td>
<td>Manure Management Workshop</td>
</tr>
<tr>
<td>Cowtown Cowboy Outfitters in Pilesgrove, NJ</td>
<td>Manure Management Workshop</td>
</tr>
<tr>
<td>Dolbow Farm in Mannington, NJ</td>
<td>Manure Management Workshop</td>
</tr>
<tr>
<td>Association of New Jersey Recyclers Annual Meeting</td>
<td>Recycling Makes Sen$e Toolkit</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>April 2008</strong></td>
<td></td>
</tr>
<tr>
<td>New York IT Greening Conference</td>
<td>State Electronics Challenge</td>
</tr>
<tr>
<td>Maryland Healthy Hospitals</td>
<td>EPEAT Electronic Product Environmental Assessment Tool: Purchasing Green Computers and Monitors Made Simple</td>
</tr>
<tr>
<td>Maryland Healthy Hospitals</td>
<td>Environmental Benefits of Green Computers Calculator</td>
</tr>
<tr>
<td>Connecticut Solid Waste Management Advisory Committee &amp; CT DEP Staff</td>
<td>Estimating the Environmental Benefits of Source Reduction, Reuse, and Recycling- An Environmental Benefits Calculator</td>
</tr>
<tr>
<td>Connecticut Solid Waste Management Advisory Committee &amp; CT DEP Staff</td>
<td>Trainings on NERC Environmental Benefits Calculator</td>
</tr>
<tr>
<td>Sustainable Packaging Coalition Spring Meeting 2008</td>
<td>Greening the Package: Get the Lead Out (and Other Heavy Metals)</td>
</tr>
<tr>
<td>ICLEI Webinar</td>
<td>State Electronics Challenge</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>May 2008</strong></td>
<td></td>
</tr>
<tr>
<td>Federation of New York Solid Waste Associations Solid Waste/Recycling Conference &amp; Trade Show</td>
<td>New York Online Regional Recycling Markets Database</td>
</tr>
<tr>
<td>Federation of New York Solid Waste Associations Solid Waste/Recycling Conference &amp; Trade Show</td>
<td>Recycling Makes Sen$e Toolkit</td>
</tr>
</tbody>
</table>

NERC is an equal opportunity provider and employer.
Newton Town Hall, Newton, NH, co-sponsored by the New Hampshire Horse Council & the Newton Conservation Commission
Griffinbrook, Ltd., Candia, NH, co-sponsored by the New Hampshire Horse Council & the Candia Conservation Commission

Manure Management Workshop

Canterbury Town Hall, Canterbury, NH, co-sponsored by the New Hampshire Horse Council & the Canterbury Conservation Commission

Manure Management Workshop

Remick Museum in Tamworth, NH, co-sponsored by the Carroll County Small and Beginner Farmer Network

Manure Management Workshop

New Jersey WasteWise Business Network

Recycling Makes Sense Workshop

June 2008

Eaton Apothecary Continuing Education Series

Collecting Unwanted Medications: The Legal and Safe Way

Northeast Resource Recovery Association Conference

Recycling Makes Sense Toolkit

Northeast Resource Recovery Association Conference

Disaster Debris Management

**G. Committee Participation**

1. **International**

**North American Green Purchasing Initiative (NAGPI)**
NERC is a participant in the NAGPI, which was developed by the Commission for Environmental Cooperation, an international organization created by Canada, Mexico, and the United States under the North American Agreement on Environmental Cooperation to complement the environmental provisions of the North American Free Trade Agreement (NAFTA). One of NAGPI’s goals is to increase green purchasing within the three member countries. The identified purchasing priorities are office products (paper and electronic equipment), custodial products, and clean energy.

Contact: Mary Ann Remolador

2. **National**

**Carpet Product Stewardship**
NERC is a signatory to this landmark agreement that led to the creation of the Carpet America Recovery Effort (CARE). NERC is a partner in working toward achieving the goals of the Carpet Product Stewardship Agreement.

In March 2008, NERC hosted a dialogue between NERC Board Members and representatives of the carpet recycling industry. The goal of the meeting was to identify ways that the ten Northeast state governments and NERC can help promote more

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carpet recycling in the Northeast through the creation and expansion of the carpet recycling marketplace, including the collection, transportation, processing, and use of recovered materials in new products. Attending the meeting were manufacturers, processors, collectors, and brokers from around the region.

Contact: Lynn Rubinstein

3. State

Pennsylvania Recycling Markets Center (PA RMC)
Assistant Director Mary Ann Remolador represents NERC as an ad hoc member of the Markets Center Board of Directors. The PA RMC’s mission is to expand and develop more secure and robust markets for recovered secondary materials, stimulate demand for products with recycled content, and research and maintain up-to-date market trend data. The Center provides direct support to generators, haulers, processors, manufacturers, and end-users of recycled materials and products.

Contact: Mary Ann Remolador

Vermont Waste Prevention Steering Committee
NERC participated on the Steering Committee to assist the State of Vermont to develop a Waste Prevention Plan.

Contact: Mary Ann Remolador

VI FINANCES
Income FY 2008

- State Dues: 24%
- Other: 3%
- Conference: 10%
- Advisor Member Dues: 5%
- Grants & Contracts: 58%

Expenses FY 08

- Support services: 29%
- Conferences: 16%
- Dues funded projects: 20%
- Grants & contracts: 35%

NERC is an equal opportunity provider and employer.
NORTHEAST RECYCLING COUNCIL, INC.

CASH BASIS FINANCIAL STATEMENTS AND
INDEPENDENT AUDITORS’ REPORT

JUNE 30, 2008

TABLE OF CONTENTS

INDEPENDENT AUDITORS’ REPORT

FINANCIAL STATEMENTS

Statement of Assets, Liabilities, and Net Assets – Cash Basis

Statement of Support, Revenue and Expenses – Cash Basis

Notes to Cash Basis Financial Statements
To the Board of Directors
Northeast Recycling Council, Inc.
Brattleboro, VT

We have audited the accompanying statement of assets, liabilities and net assets – cash basis of Northeast Recycling Council, Inc. (a Vermont nonprofit organization) as of June 30, 2008, and the related statement of support, revenue and expenses – cash basis for the year then ended. These financial statements are the responsibility of the Organization’s management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1, these financial statements were prepared on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principals.

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and net assets of Northeast Recycling Council, Inc. as of June 30, 2008, and its support, revenue and expenses for the year then ended, on the cash basis of accounting, as described in Note 1.

Brattleboro, VT
October 2, 2008
# NORTHEAST RECYCLING COUNCIL, INC.
## STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS – CASH BASIS
### June 30, 2008
(See Independent Auditors’ Report)

## ASSETS

### CURRENT ASSETS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and cash equivalents</td>
<td>$424,517</td>
</tr>
</tbody>
</table>

## LIABILITIES AND NET ASSETS

### CURRENT LIABILITIES

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit cards payable</td>
<td>1,223</td>
</tr>
</tbody>
</table>

### NET ASSETS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>360,934</td>
</tr>
<tr>
<td>Temporarily restricted</td>
<td>62,360</td>
</tr>
<tr>
<td><strong>TOTAL NET ASSETS</strong></td>
<td><strong>423,294</strong></td>
</tr>
</tbody>
</table>

### TOTAL LIABILITIES AND NET ASSETS

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL LIABILITIES AND NET ASSETS</strong></td>
<td><strong>$424,517</strong></td>
</tr>
</tbody>
</table>

The accompanying notes to cash basis financial statements are an integral part of these statements.
### STATEMENT OF SUPPORT, REVENUE AND EXPENSES – CASH BASIS

<table>
<thead>
<tr>
<th>SUPPORT AND REVENUE</th>
<th>Unrestricted</th>
<th>Temporarily Restricted</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants</td>
<td>$245,095</td>
<td>$</td>
<td>$245,095</td>
</tr>
<tr>
<td>Membership dues</td>
<td>109,967</td>
<td>47,000</td>
<td>156,967</td>
</tr>
<tr>
<td>Advisory membership dues</td>
<td>33,980</td>
<td></td>
<td>33,980</td>
</tr>
<tr>
<td>Consulting project fees</td>
<td>120,316</td>
<td>10,000</td>
<td>130,316</td>
</tr>
<tr>
<td>Conference fees</td>
<td>44,150</td>
<td></td>
<td>44,150</td>
</tr>
<tr>
<td>Conference sponsorships</td>
<td>19,000</td>
<td></td>
<td>19,000</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>350</td>
<td></td>
<td>350</td>
</tr>
<tr>
<td>State travel - member meetings</td>
<td></td>
<td>6,833</td>
<td>6,833</td>
</tr>
<tr>
<td>Interest income</td>
<td>9,296</td>
<td>926</td>
<td>10,222</td>
</tr>
<tr>
<td>Net assets released from restrictions -</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>satisfaction of purpose restrictions</td>
<td>49,810</td>
<td>(49,810)</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL SUPPORT AND REVENUE</strong></td>
<td>631,964</td>
<td>14,949</td>
<td>646,913</td>
</tr>
</tbody>
</table>

### EXPENSES

<table>
<thead>
<tr>
<th>Program services</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant programs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U.S. EPA</td>
<td>80,970</td>
<td></td>
<td>80,970</td>
</tr>
<tr>
<td>USDA</td>
<td>77,269</td>
<td></td>
<td>77,269</td>
</tr>
<tr>
<td>Community Pharmacy Foundation</td>
<td>15,541</td>
<td></td>
<td>15,541</td>
</tr>
<tr>
<td><strong>Total grant programs</strong></td>
<td>173,780</td>
<td></td>
<td>173,780</td>
</tr>
<tr>
<td>Council programs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State travel expenditures</td>
<td>8,316</td>
<td></td>
<td>8,316</td>
</tr>
<tr>
<td>Non-grant programs</td>
<td>99,421</td>
<td></td>
<td>99,421</td>
</tr>
<tr>
<td>Conferences &amp; member meetings</td>
<td>70,092</td>
<td></td>
<td>70,092</td>
</tr>
<tr>
<td><strong>Total council programs</strong></td>
<td>177,829</td>
<td></td>
<td>177,829</td>
</tr>
<tr>
<td>Total program services</td>
<td>351,609</td>
<td></td>
<td>351,609</td>
</tr>
<tr>
<td>Support services</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General &amp; administrative</td>
<td>119,226</td>
<td></td>
<td>119,226</td>
</tr>
<tr>
<td>Fundraising</td>
<td>21,590</td>
<td></td>
<td>21,590</td>
</tr>
<tr>
<td><strong>Total support services</strong></td>
<td>140,816</td>
<td></td>
<td>140,816</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSES</strong></td>
<td>492,425</td>
<td></td>
<td>492,425</td>
</tr>
<tr>
<td><strong>CHANGE IN NET ASSETS</strong></td>
<td>139,539</td>
<td>14,949</td>
<td>154,488</td>
</tr>
<tr>
<td><strong>NET ASSETS, BEGINNING OF YEAR,</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>as restated, see NOTE 7</td>
<td>221,395</td>
<td>47,411</td>
<td>268,806</td>
</tr>
<tr>
<td><strong>NET ASSETS, END OF YEAR</strong></td>
<td>$360,934</td>
<td>$62,360</td>
<td>$423,294</td>
</tr>
</tbody>
</table>

NERC is an equal opportunity provider and employer.
NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization and Nature of Activities – Northeast Recycling Council, Inc. (the Organization) was organized to provide information, education and research on the benefits of recycling and recycling-related economic development in the Northeast region of the United States of America. Northeast Recycling Council, Inc., incorporated in Vermont on September 1, 2000, is a nonprofit organization as described in Section 501(c)(3) of the Internal Revenue Code and is exempt from federal and state income taxes. The Organization was originally founded as a program of the Council of State Governments in 1988, and completely separated from the Council of State Governments on September 30, 2001, under a memorandum of understanding.

Cash Basis of Accounting – The Organization’s policy is to prepare its financial statements on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under that basis, the only asset recognized is cash, and the only liability recognized is credit cards payable. All transactions are recognized as either cash receipts or disbursements, and non-cash transactions are not recognized. The cash basis differs from generally accepted accounting principles primarily because the effects of outstanding program fees (accounts receivable), outstanding grants (grants receivable), grants received in advance (deferred revenue), and unpaid obligations (accounts payable and accrued expenses) at the date of the financial statements are not included in the financial statements. In addition, donated materials and services are not recognized, furniture and equipment are not capitalized, and depreciation is not recorded.

Cash and Cash Equivalents – The Organization considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Net Assets – The Organization reports information regarding its cash basis financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. There were no permanently restricted net assets on June 30, 2008.

Support and Revenue – Contributions, grants, program and other revenue are recorded as support and revenue when received. Contributions, grants and fees are available for unrestricted use unless specifically restricted by the donor, grantor or program user. If contributions, grants and fees are received with donor, grantor or program user stipulations that limit their use, they are recorded as temporarily restricted support and revenue. When a donor, grantor or program user restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. When contributions are received in the same reporting period in which donor-imposed restrictions are satisfied, the contribution is reported as unrestricted.

NERC is an equal opportunity provider and employer.
Estimates – The preparation of financial statements requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities, disclosures, and revenues and expenses. Accordingly actual results could differ from those estimates.

Concentration of Support and Revenue – The Organization received cash for grants of $107,420 from the United States Environmental Protection Agency (EPA) and $105,669 from the United States Department of Agriculture (USDA). The Organization received membership dues of $109,968 from ten states in the northeast United States: Connecticut, Delaware, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont. These receipts accounted for 17%, 16% and 17%, respectively, of the Organization’s total support and revenue for the year ended June 30, 2008.

Functional Allocations of Expenses – The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs including fixed overhead expenses have been allocated among the programs and supporting services benefited based on time estimates by the Executive Director.

Compensated Absences – All regular employees who work at least twenty hours per week accrue compensated absences according to the Organization’s personnel policy. Upon termination of employment, employees receive payment for unused compensated vacation only. Compensated absences are charged to employee benefits expense when paid; $28,065 was paid for the year ended June 30, 2008. Accrued compensated vacations, not recorded as a liability, are estimated to be $20,027 at June 30, 2008.

NOTE 2 – CONCENTRATION OF CREDIT RISK

The Organization maintains several bank accounts at three banks. Accounts at an institution are insured by the Federal Deposit Insurance Corporation (FDIC) up to $100,000. Cash and cash equivalents did not exceed federally insured limits on June 30, 2008.

NOTE 3 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of the following at June 30, 2008:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Toxics in Packaging Clearinghouse</td>
<td>$47,182</td>
</tr>
<tr>
<td>Connecticut Supplemental Environmental Program</td>
<td>$9,021</td>
</tr>
<tr>
<td>State Travel Funds</td>
<td>$ 6,157</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$62,360</strong></td>
</tr>
</tbody>
</table>

During the year, funds held for the Connecticut Supplemental Environmental Program were required to be held in a separate bank account.
NOTE 4 – NET ASSETS RELEASED FROM RESTRICTIONS

Temporarily restricted net assets were released from grantor and program user restriction by paying expenses satisfying the restricted purposes as follows:

- Toxics in Packaging Clearinghouse $ 40,429
- Connecticut Supplemental Environmental Program 1,065
- State Travel Funds 8,316

$ 49,810

NOTE 5 – CONTINGENCIES

The Organization participates in various federal grant programs, which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subjected to audit and adjustment by the grantor agencies. Therefore, to the extent the Organization has not complied with grant requirements, refunds to the grantors may be required. In the opinion of the Organization, there are no significant contingent liabilities to these matters and no provision has been recorded in the accompanying financial statements for such contingencies.

NOTE 6 – OPERATING LEASE COMMITMENT

As of April 19, 2007, the Organization entered into a one-year non-cancelable operating lease for its office facility requiring rent of $10,896 annually. The lease grants the Organization the right to renew the lease for an additional one-year term. Rent expense for the year ended June 30, 2008 was $11,605, including $908 of rent for July 2008 and $709 of shared expenses. The lease was renewed for an additional year on April 16, 2008. Minimum rental payments for the year ended June 30, 2009 are $10,896.

NOTE 7 – CORRECTION OF AN ERROR

Prior period financial statements incorrectly reported unrestricted grant revenues as temporarily restricted. Grant revenues consisting of reimbursements for indirect costs already expensed were reported as temporarily restricted grant revenues. As explained in Note 1, Support and Revenue, contributions received in the same reporting period in which donor-imposed restrictions are satisfied should be reported as unrestricted.

In the current year financial statements, the correction of this error has the following effect on the balance sheet:

Net assets
- Unrestricted $ 14,522
- Temporarily restricted (14,522)

NERC is an equal opportunity provider and employer.
NOTE 8 – RETIREMENT PLAN

The Organization maintains a salary investment plan which qualifies under Section 403(b) of the Internal Revenue Code. This plan allows eligible employees to contribute up to 5% of their annual compensation to the plan. The Organization matches employee contributions two-for-one. The Organization made contributions of $17,406 in 2008.

The Organization also maintains a supplemental retirement plan which qualifies under Section 403(b) of the Internal Revenue Code. Eligible employees can contribute to this plan. The Organization does not make a matching contribution.
VII APPENDICES

A. Conference Agendas

B. Conference Sponsors

C. Advisory Members
**APPENDIX A**
**Conference Agendas**
Northeast Recycling Council, Inc.
**FALL CONFERENCE**
October 16 - 17, 2007
**PRIMARY SPONSORS**

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**Tuesday, October 16, 2007**

**AGENDA**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Presenter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30</td>
<td><strong>Registration &amp; Continental Breakfast</strong></td>
<td></td>
</tr>
<tr>
<td>9:00</td>
<td><strong>Welcoming Remarks</strong> – Brenda Grober, Empire State Development</td>
<td><strong>Environmental Services Unit</strong> ; President, NERC Board of Directors</td>
</tr>
<tr>
<td>9:30</td>
<td><strong>Global Recycling Markets Update</strong> – Chip Foley, Vice President,</td>
<td><strong>Steel Recycling Institute</strong></td>
</tr>
<tr>
<td>10:45</td>
<td><strong>Large Retailers’ Environmental Strategies &amp; Their Effect on Source</strong></td>
<td><strong>Reduction, Reuse, and Recycling</strong></td>
</tr>
<tr>
<td></td>
<td>• Phyllis Harris, Wal-Mart Stores, Inc.</td>
<td></td>
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<tr>
<td></td>
<td>• Jesse Larose, Home Depot</td>
<td></td>
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<tr>
<td>12:30</td>
<td><strong>LUNCH - Wiggins Tavern</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>ADVISORY MEMBER LUNCH - By Invitation Only</strong></td>
<td></td>
</tr>
<tr>
<td>2:00</td>
<td><strong>Get Updated - Legislative Activities on Electronics and RISE—tax</strong></td>
<td><strong>credits for recycling equipment</strong> –</td>
</tr>
<tr>
<td></td>
<td>• Rona Cohen, <strong>Council of State Governments</strong></td>
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</tr>
<tr>
<td></td>
<td>• Mark Reiter, ISRI (Institute of Scrap Recycling Industries)</td>
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</tr>
<tr>
<td>3:00</td>
<td><strong>Movement of Materials Across State Lines &amp; Effect on Regional</strong></td>
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NERC is an equal opportunity provider and employer.
<table>
<thead>
<tr>
<th>Time</th>
<th>Session Title</th>
<th>Speakers</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30</td>
<td>Registration &amp; Continental Breakfast</td>
<td></td>
</tr>
<tr>
<td>9:00</td>
<td><strong>Welcoming Remarks:</strong> James Short, Delaware Department of Resources and Environmental Control, Vice-President, NERC Board of Directors</td>
<td></td>
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</tbody>
</table>
| 9:15  | **Role of Recycling and Climate Change** Take part in the discussion                              | • Keith Weitz, RTI International  
• Jason Farren, Environmental Engineer                                                            |
| 11:15 | **Barriers to Food Waste Composting in the Northeast**                                            | • Nora Goldstein, BioCycle                                                                  |
| 12:30 | LUNCH - Wiggins Tavern                                                                            |                                                                                             |
| 1:30  | **Expanding Markets in the Northeast for Challenging Recyclables - Glass and Carpets**           | • Brenda Grober, New York Environmental Services Unit  
• Bob Bylone, Pennsylvania Recycling Markets Center  
• Phil Bailey, SustainAbility  
• Bob Peoples, CARE (Carpet America Recovery Effort)                                                 |
| 3:30  | Adjourn                                                                                           |                                                                                             |

NERC is an equal opportunity provider and employer.
**Tuesday, March 18, 2008**

**AGENDA**

<table>
<thead>
<tr>
<th>Time</th>
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<tbody>
<tr>
<td>8:30</td>
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<tr>
<td>9:00</td>
<td><strong>Welcoming Remarks</strong> – Brenda Grober, Empire State Development Environmental Services Unit ; President, NERC Board of Directors</td>
</tr>
<tr>
<td>9:30</td>
<td>Recounting the Last 20 Years in Recycling – Join us in looking at the progress made in the recycling industry over the last two decades ~ Jerry Powell, Resource Recycling ~ Keynote Speaker</td>
</tr>
<tr>
<td>11:30</td>
<td><strong>NERC’s Contribution to the Northeast’s Recycling Industry</strong> - Michael Alexander, Green River Consulting</td>
</tr>
<tr>
<td>12:00</td>
<td><strong>LUNCH</strong> ~ Wiggins Tavern ADVISORY MEMBER LUNCH ~ By Invitation Only</td>
</tr>
<tr>
<td>2:00</td>
<td>Brand Earth – Learn about the National Recycling Coalition’s Rebranding Recycling Campaign ~ Kate Krebs, National Recycling Coalition</td>
</tr>
<tr>
<td>3:30</td>
<td><strong>Electronics</strong></td>
</tr>
<tr>
<td></td>
<td>- MRM – A new company formed by Panasonic, Sharp, and Toshiba to manage electronics collection and recycling programs in US ~ Dave Thompson, Panasonic</td>
</tr>
<tr>
<td></td>
<td>- EPEAT – Get updated on progress made and next steps ~ Sarah O’Brien, Green Electronics Council</td>
</tr>
<tr>
<td>5:30</td>
<td><strong>20th Anniversary Celebration at Union Station sponsored by</strong></td>
</tr>
</tbody>
</table>

NERC is an equal opportunity provider and employer.
**Wednesday, March 19, 2008**

**AGENDA**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
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<tbody>
<tr>
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<td>Registration &amp; Continental Breakfast</td>
</tr>
<tr>
<td>9:00</td>
<td><strong>Welcoming Remarks:</strong> James Short, <a href="#">Delaware Department of Resources and Environmental Control</a>, Vice President, NERC Board of Directors</td>
</tr>
<tr>
<td>9:15</td>
<td><strong>Carbon Credit Trading and Recycling</strong> – Learn about the role of and the opportunities for recycling operations in carbon credit trading ~ Will Ferretti, <a href="#">Chicago Climate Exchange</a></td>
</tr>
<tr>
<td>10:30</td>
<td><strong>Quality of Material and Impact on Sorting and Processing Technologies</strong></td>
</tr>
<tr>
<td></td>
<td>• Tamsin Ettefagh, <a href="#">Envision Plastics</a></td>
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<tr>
<td></td>
<td>• Sean Duffy, <a href="#">FCR</a></td>
</tr>
<tr>
<td></td>
<td>• Maite Quinn, <a href="#">Sprint Recycling</a></td>
</tr>
<tr>
<td>12:30</td>
<td><strong>LUNCH</strong> - <a href="#">Wiggins Tavern</a></td>
</tr>
<tr>
<td>1:30</td>
<td><strong>Quality of Material and Impact on Sorting and Processing Technologies</strong> (continued)</td>
</tr>
<tr>
<td>2:30</td>
<td><strong>Deconstruction Materials Markets</strong></td>
</tr>
<tr>
<td></td>
<td>• Philadelphia Deconstruction Pilot Project ~ Linda Knapp, <a href="#">Mid-Atlantic Consortium of Recycling and Economic Development Officials (MACREDO)</a></td>
</tr>
<tr>
<td>3:30</td>
<td><strong>Adjourn</strong></td>
</tr>
</tbody>
</table>
APPENDIX B
Conference Sponsors

Fall Conference
October 16 - 18, 2007 - Northampton, MA

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Spring Conference

NERC is an equal opportunity provider and employer.
March 18 - 20, 2008 - Northampton, MA

APPENDIX C
Advisory Members

NERC is an equal opportunity provider and employer.
Sustaining Members

Eastern Regional Conference of the Council of State Governments

Newspaper Association of America (NAA)

Public Service Enterprise Group (PSEG)

American Chemistry Council

Canon USA

Casella Waste Systems, Inc.

Curbside Value Partnership

Electronic Recyclers International

Electronic Industries Alliance

Metal Management, Inc.

PharmaTurns Solutions

Sharpe Electronics

Steel Recycling Institute

Tandus US, Inc.

UNICOR

WeRecycle!

Supporting Members reported on next page.
Supporting Members

- Association of New Jersey Recyclers
- BioCycle
- Castle Ink Cartridges
- Center for Integrated Waste Management (University of Buffalo)
- Colling Swift Hynes
- Connecticut Daily Newspapers Association
- Connecticut Recyclers Coalition
- Connecticut Resource Recovery Authority
- Corcoran Environmental Services, Inc.
- DSM Environmental Services
- Good Point Recycling
- Housatonic Resources Recovery Authority
- International Association of Electronics Recyclers (IAER)
- Interstate Refrigerant Recovery
- J. M. Murray Center
- Maine Resource Recovery Association (MRRA)
- National Recycling Coalition
- New England Biosolids & Residuals Association
- New York State Legislative Commission on Solid Waste Management
  Pennsylvania Recycling Markets Center
- Professional Recyclers of Pennsylvania (PROP)
- RRFB Nova Scotia
- Resource Recycling Magazine
- Rhode Island Department of Environmental Management
- Rockland County Solid Waste Management Authority
- Supreme Asset Management & Recovery (SAMR)
- World Reuse, Repair and Recycling Association (WR3A)