Purchasing environmentally preferable (EPP) office supplies can be difficult and time consuming for public sector purchasers who aren’t up-to-date with EPP office supplies specifications or bid language that is applicable to the current marketplace.

The OFFICE SUPPLIES: Model EPP Specifications and Purchasing Guidelines includes information and language that can be used in part, or in its entirety, in bid documents and vendor contracts for purchasing EPP office supplies.

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   4. Minimize Use of Shipping Packaging
   5. Require Use of Recycled Content & Readily Recyclable Packaging Material
   6. Provide Annual Purchasing Reports with EPP Data
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C. Recommended Vendor Requirements
   1. Participate in Green Vendor Fairs
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